

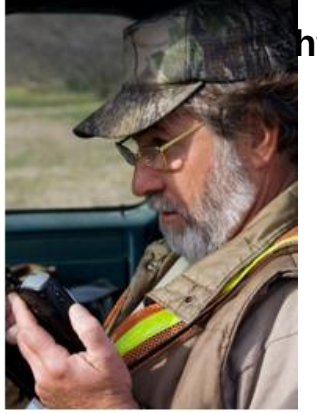

Working Safely Alone

Course Overview:

Working Safely Alone identifies categories of workers that meet the general definition of 'working alone', explains OHS laws in Canada as they pertain to those who work alone, and describes practical safety measures that should be implemented to protect lone workers in various circumstances, including those who work with cash, work in isolated circumstances, meet clients in off-site locations, travel alone, and/or perform hazardous work tasks.

Who Should Take the Course?

Working Safely Alone is an important training tool for workers that perform job duties in 'working alone' circumstances and for supervisors, managers, and employers who are responsible for protecting the health and safety of those that work alone.

Course Objectives:

Upon completion of *Working Safely Alone*, participants will be able to:

- Provide a general definition of 'working alone'
- Explain the OHS responsibilities assigned to employers with workers who are 'working alone'
- Identify provinces that have specific 'working alone' legislation and be able to access the legislative documents specific to those jurisdictions
- Identify the elements of an effective check-in procedure
- Describe workplace policies and practices that can be implemented to reduce the risks associated with:
  - Working with cash and other valuables
  - Working alone in isolated circumstances
  - Meeting clients alone at off-site locations
  - Travelling alone
  - Working alone with hazardous substances

Evaluation Process:

At the end of the course, there is a multiple-choice test. Participants that do not achieve 100% can review the module content and try as many times as necessary to complete the course. Test questions are randomly selected from a test bank, making each test unique.

Upon successfully completing all modules, there is a printable certificate for your records.

Course Duration:

This online course is self-paced. Participants may leave the course at anytime and can resume where they left off. The duration will depend on the individual participant and their prior knowledge of the subject matter. On average, the timeline for completion will be less than 30 minutes.